The Department of Anesthesiology, Pain & Perioperative Medicine has an opportunity/internship for a Stanford student to gain training/experience (independent course credit (ANES. 199), or unpaid Student Intern status) with the research database, CHOIR. CHOIR is an open source pain registry that runs on a secure Oracle database and is currently utilized in both the adult and pediatric pain management clinics. CHOIR collects patient outcome data, allowing providers to inform patient care. For more information on CHOIR, please visit: https://choir.stanford.edu/.

**Job Description:**
The CHOIR intern will learn about, and assist with completing patient CHOIR administration and registration functions, and will be a member of the clinic patient care team. The Student Intern will assist front desk staff in preparing patient’s CHOIR generated reports in preparation for their clinic visit. The Student Intern will learn to identify patients who need to be enrolled into CHOIR and ensure all parent-child questionnaires are completed before clinic appointment. Opportunity to observe, and/or shadow faculty in the Stanford Hospital & Clinics.

**Job Qualifications:**

**Minimum Qualifications:** Undergraduate Stanford student, preferably majoring in social sciences and/or natural sciences.

**Experience:** Knowledge of medical terminology and previous experience using hospital computer information system desired.

**Knowledge/Skills/Abilities:**
- Apply time management principles to manage assigned responsibilities
- Able to handle most situations with general supervision using general guidelines
- Proficient Computer Skills
- Good communication skills both verbally and in writing
- Ability to function as a team member
- Ability to seek resources as needed
- Possess analytical skills and problem solving skills
- Ability to plan and prioritize
- Ability to handle questions/complaints in a professional manner, and refer sensitive concerns to supervisor; ability to communicate in a courteous and confidential manner
- Polished telephone etiquette and manner

To apply, please submit your application (resume/CV and cover letter) to: peds-choir@stanford.edu